

# Privacy Statement

## Data protection

The operators of these sites take the protection of your personal data very seriously. We treat your personal data confidentially, in accordance with statutory data protection regulations and this privacy statement.

Our website can normally be used without entering personal information. If personal information (e.g., name, address or e-mail address) is collected on our sites, this is always done voluntarily if possible. This data will not be passed on to third parties without your express consent.

Please be aware that data transfer via the internet (e.g., through communication with e-mail) can involve security risks. Absolute security against third-party access is impossible.

## Privacy statement for the use of Google Analytics

This website uses the functions of the web analysis service Google Analytics. This is provided by Google Inc. 1600 Amphitheatre Parkway Mountain View, CA 94043, USA. Google Analytics uses “cookies”. These are text files that are stored on your computer and allow us to analyse how you use our website. The information about your use of this website generated by the cookie is usually transferred to a Google server in the USA and then stored there.

If IP anonymisation is activated on this website, however, Google will truncate your IP address beforehand, within Member States of the EU or other States party to the Agreement on the European Economic Area. Only in exceptional cases will the full IP address be transferred to a Google server in the USA and abbreviated there. On behalf of this website’s operator, Google will use this information to evaluate your use of the website, assemble reports about website activity, and render services for the webmaster regarding website and internet use. The IP address transferred as part of Google Analytics will not be combined with other Google data.

You can prohibit the storing of cookies by adjusting the settings on your browser software accordingly; however, we point out that if you do, you will not be able to use all functions of this website to their full capacity. Moreover, you can prohibit Google from recording or processing the data generated by the cookies regarding your use of the website (including your IP address). You can also prevent Google from processing this data by downloading and installing the browser plug-in found under the following link: <http://tools.google.com/dlpage/gaoptout?hl=de>

## Privacy statement for the use of Google LinkedIn

Our website uses the functions of the LinkedIn network. This is provided by the LinkedIn Corporation, 2029 Stierlin Court, Mountain View, CA 94043, USA. Every time you access one of our sites that contains LinkedIn functions, a connection to LinkedIn servers is established. LinkedIn is informed that you have visited our internet sites with your IP address. If you click on LinkedIn’s “Recommend” button

while you are logged in to your LinkedIn account, LinkedIn is able to assign your visit to our internet site to you and your user account. Please be aware that as site provider, we have no knowledge about the contents of transmitted data or their use by LinkedIn.

You can find more information on this topic in LinkedIn's privacy statement: <https://www.linkedin.com/legal/privacy-policy>

### **Privacy statement for the use of Xing**

Our website uses the functions of the XING network. This is provided by XING AG, Dammtorstraße 29-32, 20354 Hamburg, Germany. Every time you access one of our sites that contains Xing functions, a connection to Xing servers is established. To the best of our knowledge, personal data is not stored as part of this process. In particular, no IP addresses are stored, and user behaviour is not evaluated.

You can find more information about data protection and the Xing "Share" button in Xing's privacy statement: [https://www.xing.com/app/share?op=data\\_protection](https://www.xing.com/app/share?op=data_protection)

### **Information, deletion, storage**

You have the right at any time to free information about your stored personal data, its origins and receiver, and the purpose of the data processing, as well as a right to have this data corrected, blocked or deleted. To this end, or if you have further questions about personal data, you can turn to us at any time under the address given in the Impressum.

### **Cookies**

These internet pages use cookies. Cookies do not damage your computer and do not contain viruses. Cookies help make our services more user-friendly, more effective, and safer. Cookies are small text files that are saved on your computer and stored in your browser.

Most of the cookies we use are called "session cookies". They are automatically deleted after your visit ends. Other cookies remain stored on your end device until you delete them. These cookies enable us to recognise your browser when you make your next visit.

You can change your browser's settings to inform you when cookies are set, to allow cookies only in individual cases, to exclude the acceptance of cookies for certain cases, or in general, as well as to activate the automatic deletion of cookies when the browser is closed. If you deactivate cookies, you will restrict this website's functionality.

### **Server Log Files**

The provider of the sites automatically collects and stores information in what is known as "server log files", which your browser transmits to us automatically. These are:

- Browser type / Browser version
- Operating system used
- Referrer URL
- Host name of the accessing computer
- Time of the server request

These data are not assignable to specific people. These data are not merged with other data sources. We reserve the right to check these data afterwards, if we become aware of concrete indications of illegal use.

### **Contact form**

If you send us inquiries by using the contact form, we will store your data from the inquiry form, including the contact data you have provided, in order to process your request and in case you have follow-up questions. We will not pass this information on without your consent.

### **Objection to promotional e-mails**

It is hereby forbidden to use contact data published as part of the duty to provide Legal Notice (Impressum) in order to send unsolicited advertisements or informative materials. The site operators reserve the right to take legal action if unsolicited advertising information, such as spam e-mails, is sent.

### **Newsletter data**

If you would like to receive the newsletter offered on the website, we need an e-mail address from you, as well as information that permits us to check that you are the owner of the e-mail address you have provided, and that you agree to receive the newsletter. No further data will be collected. We use these data only to send the requested information, and will not pass them on to third parties.

You can revoke the consent you have given us to store data and the e-mail address, and to use them to send the newsletter at any time (e.g., by using the “Unsubscribe” link in the newsletter).